



Teaching Artist Project 2023-24 Program Overview

Teaching Artist Project (TAP) is a collective of antiracist, diversely experienced, training, emerging and working arts educators and teaching artists who are looking for a supportive community to engage in a self-reflective, justice-oriented learning practice to enhance their teaching.

Our program is committed to the professional development of teaching artists through a social justice methodology that translates creative process into educational practice.

TAP workshops will be in-person for our 2023-24 programming season. Our 8 month Signature Program will run from October 2023 to May 2024 including internships, which will be in-schools and in arts administrative offices. Some of our community building and art sharing events will remain virtual and scheduled in advance.

**Because NYC public schools have returned to in-person classes, it is strongly recommended to be vaccinated against Covid-19 to enter NYC schools. Fingerprinting is also required to complete an internship.*

Saturday Trainings (October - May)

The 2023 TAP Signature Program will feature 10 core workshops. These workshops provide the foundation of the training. Themes for each session are in ***italics***. A one hour lunch break will be given during each workshop. Breakfast and snacks will be supplied. The following dates are mandatory* for all trainees:

- **TAP Orientation & Opening Celebration:** October 14th (12-4pm EST)
- **Workshop 1 *Community Building*:** October 21st (10:30am-4pm EST)
- **Workshop 2 *Power & Privilege*:** November 4 (10:30am-4pm EST)
- **Workshop 3 *Creative Elements*:** November 18th (10:30am-4pm)
- **Workshop 4 *Lesson Plan Ingredients*:** December 2nd (10:30am-4pm)
- **Workshop 5 *Teaching Paths*:** January 6th (10:30am-4pm)
- **Workshop 6 *Justice Oriented Practices*:** January 20th (10:30am-4pm EST)
- **Workshop 7 *Lesson Plan Presentations*:** February 3rd (10:30am-4pm EST)

- **Workshop 8 Lesson Plan Presentations:** March 2nd (10:30am-4pm EST)
- **Workshop 9 Teaching Artist Entrepreneurship:** March 16th (10:30am-4pm EST)
- **Workshop 10 Teaching Artist Sustainability:** April 13th (10:30am-4pm EST)
- **Graduation + Reflection:** May 4th (10:30am-4pm EST)

You may not miss more than two mandatory workshops in order to continue with the program and receive your final certificate. Please plan to attend all training sessions in person.

Participants arrive 15 minutes prior to the start of core workshops to get settled. Most of our programming will take place at the [CWP office](#) in the Financial District of Manhattan. Any programming scheduled off-site will be announced well in advance.

TAP Community Salons

There will be two community salons and each trainee is required to attend both. The focus of these salons is to enhance the TAP community experience and support each trainee's artistic life. Salons will be in-person and facilitated by trainees of the program with assistance from the TAP Team. The dates for the two salons are:

- Salon 1: Thursday, November 9th (6pm-8pm EST)
- Salon 2: Thursday, January 25th (6pm-8pm EST)

Salons are held off-site with community partners.

Electives (October - April)

Opportunities for further enrichment will be available to trainees through elective workshops provided by the [TAP Cohort](#). Topics for these elective workshops may include: Career Planning, Curriculum Design, Inclusive Practices in the Arts, etc. Dates for these electives will be made available at the start of the training. You can see previous elective workshops offered [here](#).

There will be a variety of ways to participate in elective workshops: in-person, virtual, or hybrid. The facilitator of the elective will determine in which ways participants can attend when the workshop is scheduled.

Internships

Trainees will be responsible for completing a minimum of **eight (8) sessions** for their in-school or afterschool internship. Final options for internship opportunities will be made available to

trainees midway through the training. School and classroom visits are restricted to school hours, which are Monday-Friday between 8am-2:30pm. Some after school opportunities may be available.

Trainees interested in Arts Administration or entrepreneurship within the Teaching Artist field can request an *externship*, to be completed with CWP administrative staff and partner organizations. Externships are completed in addition to internships. Trainees in externships will assist Arts Administrative professionals in their day to day tasks in youth programming or operations.

Panels:

During the course of the training, different panels will be offered to supplement the core workshops. Panel attendance contributes to the 75 required training hours for participants.

Topics covered at the panels will be:

- Student Edition - a talk with students on their experiences in arts education
- Board Edition - how and why CWP board members joined a non-profit board and why boards are important
- Panel on Professionalism - preparing for the Job Fair and what to expect when looking for employment in Arts Education

Hours:

All trainees must complete **75 required training hours**: a combined total of mandatory workshops, electives and salons, panel discussions, and an internship. Trainees on the **students' track must complete 65 required training hours**.

Accessibility:

Teaching Artist Project is committed to providing opportunities for all of our members to participate in our programs and engage with one another. Accessibility needs can relate to language barriers, neurodivergence, PTSD, physical disabilities, or caretaker responsibilities. Should you require any accessibility services or have questions about accessibility, please contact tap@communitywordproject.org.

Finances:

Teaching Artist Project strives to be an affordable alternative to higher education for working artists. The total tuition amount due for the TAP Signature Program is **\$950** for working and emerging TAs. Full-time undergraduate or graduate students who are accepted will have a tuition of **\$750**. An Early Bird Special of \$100 off marked tuition price will be offered to all applications received before Thursday, September 1, 2023. TAP alumni or any applicants referred by TAP alumni or a CWP staff member also receive a \$100 discount on tuition. Payment plans are available upon request.

Scholarships:

Scholarship funds are available for those with financial need. If you wish to apply for a scholarship due to financial hardship, please submit a one-page request letter. Please share how receiving a scholarship can support your participation in the TAP Signature Program and describe what your participation will bring to the training and the community.

Please be aware scholarship recipients are **required to complete an additional 10 hours** of support time for Community-Word Project. Options to complete these hours include: writing blog posts, creating social media content, assisting the TAP team during in-person events, etc. Please see the [scholarship page](#) on our website for more information.

Job Placement:

Graduating from TAP does not guarantee work with Community-Word Project. However, most of our Teaching Artists have completed either TAP or our Summer Institute program. CWP will hold auditions for teaching artists positions in May/June and graduates of the TAP program are guaranteed an **audition** if they choose to apply.

Participation of the TAP Signature Program exposes trainees to various arts organizations in New York City, who have hired TAP graduates in the past. Our partner organizations are listed on our [website](#).

Questions?

Please see our Frequently Asked Questions page on our website for more information: <https://www.teachingartistproject.org/frequently-asked-questions>.

Visit our [website](#) or contact the TAP Team at tap@communitywordproject.org

Teaching Artist Project Timeline

Application Dates:

Application Opens	July 31st
Open Houses	August 16th: Virtual Open House (6:30-7:30pm EST) Sept 5th: In person open house at CWP (6-7pm EST)
Early Bird Deadline	Sept. 1
Final Deadline	Sept. 26
Extended Due Date	None
Interviews	Thursday, Sept 7th: 3pm-4pm EST virtual Wednesday, Sept 13th: 3pm-4pm EST virtual Wednesday, Sept 13th: 4:30pm-5:30pm EST virtual Wednesday, Sept 20th: 3pm-4pm EST virtual

All applicants will be notified by Friday, September 29th about their status.

Monthly Breakdown of Events

September 2023

- Virtual Open Houses:
 - [August 16th: Virtual Open House \(6:30-7:30pm EST\)](#)
 - [Sept 5th: In person open house at CWP \(6-7pm EST\)](#)
- Applications Due: **Monday September 26th**
- Interviews (*each participant attends one*):
 - Sept 7th: 3pm-4pm EST virtual
 - Sept 13th: 3pm-4pm EST virtual
 - Sept 13th: 4:30pm-5:30pm EST virtual
 - Sept 20th: 3pm-4pm EST virtual
- Notification of acceptance: by September 29, 2023

October 2023

- TAP Orientation & Opening Celebration: **Saturday, October 14th (In Person)** (12-4pm EST)
- Workshop 1: **Saturday, October 21st** (10:30am-4pm EST) (12pm-1pm Lunch)
- Electives Begin

November 2023

- Workshop 2: **Saturday, November 4** (10:30am-4pm EST) (12pm-1pm Lunch)
- Salon 1: **Thursday, November 9th** (6pm-8pm EST)
- Workshop 3: **Saturday, November 18th** (10:30am-4pm EST) (12pm-1pm Lunch)
- Electives ongoing

December 2023

- Workshop 4: **Saturday, December 2nd** (10:30am-4pm EST) (12pm-1pm Lunch)
- Panel: Board Edition **TBD** (December 5th or 7th 6-8pm)
- Electives ongoing

January 2024

- Workshop 5: **Saturday, January 6th** (10:30am-4pm EST) (12pm-1pm Lunch)
- Workshop 6: **Saturday, January 20th** (10:30am-4pm EST) (12pm-1pm Lunch)
- Artist Salon (Mentors and Trainees): **Thursday, January 25th** (6pm-8pm EST)
- Electives ongoing

February 2024

- Workshop 7: **Saturday, February 3rd** (10:30am-4pm EST) (12pm-1pm Lunch)
- Panel: Board Edition **Tuesday, February 13th** (4-7pm)
- Internships + Externships Begin
- Electives ongoing

March 2024

- Workshop 8: **Saturday, March 2nd** (10:30am-4pm EST) (12pm-1pm Lunch)
- Workshop 9: **Saturday, March 16th** (10:30am-4pm EST) (12pm-1pm Lunch)
- Internships + Externships ongoing
- Electives ongoing

April 2024

- Workshop 10: **Saturday, April 13th** (10:30am-4pm EST) (12pm-1pm Lunch)
- Panel: Professionalism with the Arts in Education Roundtable **TBD** (6-8pm)
- Internships + Externships ongoing

- Electives ongoing

May 2024

- Job Fair: **TBD**
- Internships + Externships ongoing
- Electives ongoing
- Graduation: **Saturday, May 4th (In Person)** (10:30am-4pm EST) (12pm-1pm Lunch)